

**TOWN of DEERFIELD
BOARD of SELECTMEN
July 29, 2015, at 5:30 PM**

A regular meeting of the Deerfield Board of Selectmen was held on July 29, 2015, at 5:30 PM. The Meeting Convened at 5:30 PM.

PRESENT: Carolyn Shores Ness, David Gilmore. ABSENT: Mark Gilmore

Discussion/Decision Items

The board considered the appointment of Jennifer Bartak as a Full Time Police Officer and Special Dog Officer.

It was MOVED by Wolfram, SECONDED by Ness

To appoint Jennifer Bartak as a full-time police officer and special dog officer.

VOTED: 2, 0, 0.

The board considered the appointment of Kevin Scarborough as Superintendent of Public Works Operations.

It was MOVED by Wolfram, SECONDED by Ness

To appoint Kevin Scarborough as Superintendent of Public Works Operations, effective July 29, 2015.

VOTED: 2, 0, 0.

Town Administrator's Report

The Board considered a request from the Personnel Committee, in a memo to the board dated July 16.

It was MOVED by Ness, SEDCONDED by Wolfram, that

The board authorizes the Town Administrator to send a memo to each town employee, concerning the purpose of a proposed Classification / Compensation study, to convey the necessary documentation for same, and to require completion of the documentation within a timeline that is convenient to Department heads and the Personnel Committee (recommendation is two weeks from the date of distribution).

VOTED: 2, 0, 0.

Upcoming meetings:

- August 5, 2015, 7:00 PM – Special Meeting – GCC, Greenfield, MA (Participation in Mass. EFSB Public Hearing).
- August 12, 2015, 6:30 PM – Town Offices, South Deerfield
- August 26, 2015, 6:30 PM – Town Offices, South Deerfield

The board determined that they would NOT participate as a board at the South Deerfield Fire Department Prudential Committee Meeting on August 13.

Board recessed until 7 PM.

Public Presentations

At 7:00 PM, the board participated in the FERC Siting Board Public Hearing, held at Greenfield Middle School. (See attached notes).

Adjourn

It was MOVED by Wolfram, SECONDED by Ness,

To authorize signing of payroll and vendor warrants, upon completion, and at the convenience of the Board members, and to Adjourn.

VOTED: 2, 0, 0.

The board was adjourned at 8:20 PM.

Attest: Douglas C. Finn

ATTACHEMENTS:

- *Transcription of presentation to FERC Siting Committee by Carolyn Shores Ness*
- *“Bullet Points” as presented to FERC, by David Wolfram:*
- *MEMORANDUM – From Personnel Board to Board of Selectmen, dated July 16, 2015*
- *MEMORANDUM – from John Paciroek, Jr. to Board of Selectmen, dated July 29, 2015*
- *MEMORANDUM – From Personnel Board, to Board of Selectmen, Dated July 27, 2015*
- *NOTES – From Carolyn Shores Ness (Handwritten) dated July 29, 2015.*

Transcription of presentation to FERC Siting Committee by Carolyn Shores Ness

Thank you for holding this local scoping session.

The Town of Deerfield will be submitting written comments to the FERC that lists our concerns by the August Deadline.

However, the Town of Deerfield is formally requesting tonight, that the FERC grant an extension to the EIS Scoping Process that includes an extension to the August 31, 2015 deadline for written comments, because of the volume of material delivered for review on Friday, July 24th, to allow for proper view. The Town of Deerfield is especially concerned about the lack of information related to horizontal drilling that will occur under the railroad, under Interstate 91, under the Deerfield River, under a contaminated aquifer in the rail yard, and under the Connecticut River.

The Town of Deerfield also formally requests, tonight, a “No Action Alternative analysis” in the EIS Scope, or a delay in the FERC Scoping process that will allow the Attorney General’s office to submit their study, evaluating the need for the proposed pipeline capacity, to be completed by October.

The information that we have received has been perpetually changing, and incomplete. The Town of Deerfield’s concerns are wide-ranging, from the setback from the transmission lines and the corrosion threat from the electromagnetic field, to many pre- and post-construction concerns of water testing, radon testing, erosion control, storm water run-off, access roads, pipe depth, invasive plants, and emergency response. **Please** take the time to have the Town of Deerfield’s concerns fully addressed.

We also formally request tonight that the FERC notify the town of all actions that they will do and not do regarding the Kinder Morgan pipeline. Thank you.

“Bullet Points” as presented to FERC, by David Wolfram:

Economic

1. Pipeline’s presence could cause destruction of home values
2. Pipeline’s presence could cause difficulties in financing or refinancing
3. Pipeline’s presence could cause difficulties obtaining homeowners insurance

Water Resources

1. Pipeline’s construction could cause damage to wetlands
2. Placement could cause alteration of surface water drainage patterns
3. Pipeline could be a source of contamination of water supplies
4. Construction could cause a reduction of well capacities for bedrock wells
5. Placement could result in alteration of groundwater flow patterns

Geology

1. Blasting during construction will impact geology and groundwater flow
2. Installation of pipe in frost zone can pose threat to pipe integrity
3. Lack of proper bedding will impact pipe integrity
4. Depth of pipeline could prohibit farming or recreational use damage

Public Safety

1. Deerfield does not have resources to protect against terror or vandalism threats
2. Deerfield does not have manpower or equipment to address pipeline accidents
3. Regional response preparedness
4. Pipeline’s proximity to Deerfield Rail Yard could affect or alter remediation efforts at that site.
5. Reverse 911 funding

Open Space, Recreation, and Conserved Lands

1. Pipeline will cross bodies of water and recreational areas (Deerfield River, Connecticut River)
2. Pipeline will affect recreation and retreat areas (i.e., Woolman Hill)
3. Pipeline will cross a significant portion of Deerfield farmland, causing loss of arable land, and potential long-term repercussions to farming in Deerfield.
4. Pipeline installation could affect further conservation efforts in Deerfield
5. Pipeline will pass through private and public conserved and preserved land

Historical

1. Pipeline will pass adjacent to Historic Deerfield and could affect tourist potential
2. Pipeline could cause disturbance to several historic homes, and potentially disturb one historic cemetery.
3. No provisions related to planning for, or conservation of potential Neolithic or other archeological sites

Construction

1. Heavy equipment during construction will damage town roads
2. Blasting adjacent to power lines will threaten transmission line integrity
3. Construction could have a detrimental effect on farms and businesses along the construction route
4. Critical nature of construction should mandate an independent 3rd party construction monitor and certification



TOWN OF DEERFIELD

Office of the Board of Selectmen

8 Conway Street

South Deerfield, MA 01373

Voice: 413.665.1400

Facsimile: 413.665.1411

Web: www.deerfieldma.us

MEMORANDUM

Date: July 16, 2015
To: Personnel Board
From: Board of Selectmen
Re: Pay Rate for Superintendent of Public Works Operations

The Board of Selectmen requests support of the Personnel Board of a pay rate of \$35.26 per hour, or Grade 6, Step 9, as the starting pay rate for Kevin Scarborough, our finalist for the position of Superintendent of Public Works Operations.

We believe this pay rate is warranted based on several factors, including but not limited to those listed below. Many of these points were discussed by our respective groups at a joint meeting on May 20, 2015.

1. Direct participation in the overall workflow to accomplish tasks and duties; a “working” superintendent;
2. Expansive administrative responsibilities for 6 divisions, 13 employees within those various departments, coordination with other town staff, regional, state, and federal officials, and oversight of public works projects and vendors completing work on behalf of the town;
3. Knowledge of compliance of Department of Public Safety, experience with emergency mitigation and hazard mitigation as it relates to public works activities;
4. Activities related to Americans with Disabilities Act, Right-to-Know Coordinator, Public Health, and Forest Warden, and all other assignments or requirements by the Board of Selectmen;
5. Budget development and administration;

The pay rate reflects the Board’s assessment of the importance, complexity and comprehensive nature of the work, and value of the position in the overall operations of the Town. We respectfully request that the Personnel Board support our determination as we believe that Kevin Scarborough is the best candidate for the position.

Thank you very much.



**TOWN OF DEERFIELD
POLICE DEPARTMENT**
Office of the Police Chief
JOHN P. PACIOREK, JR.



8 Conway Street, South Deerfield MA 01373
Office (413-665-2606) - Fax (413-665-2269)
Deerfieldpd@police.deerfield.ma.us

To: Board of Selectmen

Fr: John Paciorek, Jr. 

Re: Full-time appointment

Dt: July 29, 2015

The police department currently has one open full-time position that was vacated by Officer Nate Coffin who departed for a federal agency.

The position was posted, cover letters and resumes were received. Six individuals were identified of the twenty-two applicants to be certified as full-time police officers. Four with the full-time academy were interviewed on Monday (July 6) and Wednesday (July 8).

Pulling from the full-time certified candidates saves the town in excess of forty thousand dollars to train an officer.

The same questions were asked of each candidate in which they were graded by the interview panel (Sgt. Ruddock, Sgt. Krusiewski, Officer A. Sokoloski, and Officer/Retired Chief Gary Sibilica).

Jennifer Bartak came in number one. Jenn is a full-time police officer for UMASS Amherst Police Department. Jenn was formerly a full-time police officer in Deerfield since January of 2007 (eight years of experience). She is certified as a sexual assault investigator, mounted patrol (horses), field training officer, and the Criminal Justice Information Systems representative. On top of her certifications she is also the domestic violence liaison for a sixty-five person agency to the District Attorney's Office, resident liaison officer to Stonewall Center, a member of the

diversity team, and member of the strategic planning committee for the department, and provides active threat presentations to the student populous.

Jenn has an associate's degree in criminal justice from Greenfield Community College and pursuing a bachelors in sociology.

I am respectfully requesting the honorable Board of Selectmen appoint Jennifer Bartak as a full-time police officer at step eight (\$23.43 an hour) effective Monday, August 3, 2015 to expire on June 30, 2016. I am also requesting Ms. Bartak be started with two weeks of vacation time as it has been past practice. While I understand that we passed a new vacation accrual at annual town meeting that does not apply to the collective bargaining personnel within the police department.

This request is due to; eight years of full-time law enforcement experience, currently working for an accredited police department, an associate's degree, full-time certified, extensive certifications and experience.

It should be noted that the Personnel Committee voted in favor of hiring Ms. Bartak at step eight on Monday, July 27.

MEMORANDUM

TO: Board of Selectmen

FROM: Personnel Board

DATE: July 28, 2015

RE: July 27th Personnel Board Meeting - Votes and Request

At the Personnel Board Meeting on July 27, 2015, the members voted unanimously:

1. To support the Chief of Police's salary request of Grade 1, Step 8 of the Fiscal Year 2016 Police General Wage Schedule for the appointment of Jenn Bartak to the position of Police Officer – full time.

2. To support Board of Selectmen's salary request of Grade 6, Step 9 of the Fiscal Year 2016 General Government Wage Schedule for their appointment of Kevin Scarborough to the position of Superintendent of Public Works Operations. In approving this request and considering that a classification study has been initiated by our members, we strongly discourage any appointment or movement towards appointment of an Assistant Superintendent of Public Works Operations or comparable position until the study has been completed.

Also, regarding the classification study, we are requesting that the Board of Selectmen authorize the Town Administrator to send a memo to each town employee concerning the purpose of this study and the required documentation that each employee must review or complete. This includes the current job description for that employee and a Position Analysis Questionnaire (PAQ). It is necessary that the PAQ be completed and then reviewed by the supervisor. Our recommended time frame for return of this document is two weeks from distribution. However, we can discuss exceptions or problems with this timeframe.

We thank you and the Town Administrator.

7/29/15

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